

INVITATION TO BID

The Turner County Commissioners are asking for bids on cleaning services for the Courthouse, Courthouse Annex, Victoria Evans Memorial Library, Turner County Elections Building and Turner County Agricultural Center (old Moultrie Tech Building on Rockhouse Road). Interested bidders may come by the Commissioners' Office at 208 East College Avenue for a detailed list of cleaning requirements or visit our website at www.turnercountygeorgia.com. The successful contractor will be required to comply with E-Verify regulations according to O.C.G.A. 13-10-91 or the Immigration Act. Additionally, the successful contractor will be required to have general liability in the amount of \$1,000,000.00 and name the County as an additional insured on the policy and have valid workers' compensation insurance according to the State of Georgia. Bid closing date and time will be Monday, June 21, 2021 at 3:00 P.M. Bids will be opened on Tuesday, June 22, 2021 at 10:00 A.M. and read aloud. Bids must be in a sealed envelope with "Bid" clearly marked on the outside of the envelope. Should you have any questions at all concerning the bidding requirements, you may contact Latrice Wilson, County Clerk at 229-567-4313.

Turner County is an EOE m/f/h

House Bill 489 requires that any bid or proposal extended by a county, municipal corporation or local board of education for goods and services valued at \$10,000 or more and any bid or proposal opportunity extended for public works subject to Chapter 91 of Title 36 of the O.C.G.A. be posted on the Georgia Procurement Registry (GPR). You can find this bid on Georgia Procurement Registry website:

Bid Number: 77126-21-RFP-JANITORIAL-062021

Bid Title: Janitorial Services

JANITORIAL CLEANING SCHEDULE

FOR COURTHOUSE AND COURTHOUSE ANNEX BUILDINGS:

Based on two (2) days per week and shall include all cleaning supplies, and contractor is to furnish cleaning equipment.

- Vacuum all carpeted areas and empty waste baskets.
- Sweep and mop hall area weekly.
- Clean fingerprints and smudges from doors and walls as needed.
- Clean windows on doors.
- Clean and disinfect all bathrooms.
- Dust all office furnishings, grill work on staircase, conference room fixtures, counters, hall benches and outer areas of bookshelves.
- Wipe window sills and door facings as needed.
- Sweep outside front entrances and wash down as needed.
- The clock area will be checked monthly for cleaning.

FOR TURNER COUNTY AGRICULTURAL CENTER

Based on two (2) days per week and shall include all cleaning supplies and contractor is to furnish cleaning equipment.

- Vacuum carpet and empty waste baskets.
- Sweep and mop all linoleum and tile floors.
- Clean fingerprints and smudges from door and entrance area.
- Clean and disinfect bathrooms.
- Dust desks, file cabinets, counters and other areas of bookshelves.
- Wash baseboards, window sills and door facings one time per month.
- Remove cobwebs in corners and other areas one time per month.
- Remove blinds and wash two times per year.
- Clean/dust blinds two times per month.
- Sweep outside front entrance area, sweep down cobwebs and other debris from walls and windows.

Page Two (2) Janitorial Cleaning Schedule – Courthouse, Courthouse Annex, Turner County Agricultural Center, Victoria Evans Memorial Library and Turner County Elections Building

FOR VICTORIA EVANS MEMORIAL LIBRARY BUILDING

Based on one (1) day per week and shall include all cleaning supplies and contractor is to furnish cleaning equipment.

- Vacuum all carpeted areas and empty waste baskets.
- Sweep and mop all tile areas.
- Clean and disinfect all restrooms and kitchen area.
- Dust all furniture and fixtures once per week.
- Clean fingerprints and smudges from doors and walls as needed.
- Clean all cobwebs from all areas as needed.
- Sweep outside front entrance.

FOR TURNER COUNTY ELECTIONS BUILDING

Based on (every two weeks) and shall include all cleaning supplies and contractor is to furnish cleaning equipment.

- Vacuum all carpeted areas and empty waste baskets.
- Sweep and mop all tile areas.
- Clean and disinfect all restrooms and kitchen area.
- Dust all furniture and fixtures once per week.
- Clean fingerprints and smudges from doors and walls as needed.
- Clean all cobwebs from all areas as needed.
- Sweep outside front entrance.
- Clean/dust blinds once a month.
- Remove blinds and wash one time per year.
- Clean baseboards and window sills as needed.

BUILDING DETAIL REPORT

Association County Commissioners of Georgia

TURNER COUNTY

Insured 6250 Tour Guide Tim Wiggins
 Site 0026 - Elections Building
 Building A - Elections Building
 Address 1807 US 41 South
 City, State, Zip Ashburn, GA 31714
 Latitude N 31.68304300 Longitude W -83.64147800

UNDERWRITING DATA

Occupancy 100% Office, Low-Rise
 Stories above Grade 1 Year Built 1946
 Superstructure SqFt 2,904 Vacant No
 Substructure SqFt 0
 Total SqFt 2,904
 ISO Class 100% 2 - Masonry/Joisted Masonry
 Foundation Type Crawlspace Cripple Wall
 Exterior Wall Finish 100% Brick, Solid
 Roof Pitch 100% Medium (8:12 to 12:12 Pitch)
 Roof Geometry Gable
 Roof Frame Type Wood Purlins
 Roof Materials 100% Steel
 Heating System 100% Heat Pump
 Cooling System 100% Heat Pump
 Electrical Yes Plumbing Yes
 Passenger Elevators 0
 Freight Elevators 0
 Sprinkler System None Type None
 Manual Fire Alarms None Type None Automatic Fire Detection None Type None
 Entry Alarms None Type None

Inspected: 10/19/2017



CBIZ Valuation Group, LLC

INSURABLE VALUES	
Building	\$366,300
Contents	\$34,000
Site Improvements	\$17,000
Separately Insurable	\$0
Total	\$417,300
Per SqFt Rate	\$126



NOTES: MIMS ID: GA1607937. Includes: office, community rooms, and storage. Building features include: canopy. Site improvements include: signage, memorial, benches, and flagpoles.

BUILDING DETAIL REPORT

Association County Commissioners of Georgia



CBIZ Valuation Group, LLC

TURNER COUNTY

Inspected: 10/19/2017

Insured 6250 **Tour Guide** Tim Wiggins
Site 0019 - Courthouse Annex
Building A - Courthouse Annex
Address 208 East College Avenue
City, State, Zip Ashburn, GA 31714
Latitude N 31.70740060 **Longitude** W -83.65280850

UNDERWRITING DATA

Occupancy 100% Office, Low-Rise
Stories above Grade 1 **Year Built** 1950
Superstructure SqFt 4,810 **Vacant** No
Substructure SqFt 0
Total SqFt 4,810
ISO Class 75% 2 - Masonry/Joisted Masonry, 25% 6 - Reinforced Concrete Frame/Fire Resistive
Foundation Type Mat/Slab
Exterior Wall Finish 35% Brick on Masonry, 50% Brick, Solid, 10% Siding, Wood on Frame, 5% Stone, Solid, 12in Thick
Roof Pitch 35% Low (2:12 to 6:12 Pitch), 65% Flat
Roof Geometry Gambrel
Roof Frame Type Wood Purlins
Roof Materials 35% Shingles, Asphalt, 65% Single-Ply Membrane
Heating System 100% Rooftop Unit
Cooling System 100% Rooftop Unit
Electrical Yes **Plumbing** Yes
Passenger Elevators 0
Freight Elevators 0
Sprinkler System None **Type** None **Automatic Fire Detection** Yes **Type** Central
Manual Fire Alarms Yes **Type** Central **Entry Alarms** Yes **Type** Central

INSURABLE VALUES	
Building	\$679,100
Contents	\$36,000
Site Improvements	\$9,500
Separately Insurable	\$19,300
Total	\$743,900
Per SqFt Rate	\$141



NOTES: MIMS ID: GA1607935. Includes: offices, conference room, vault, and breakroom. Building features include: canopy and teller bay. Site Improvements include: lighting.

BUILDING DETAIL REPORT

Association County Commissioners of Georgia



CBIZ Valuation Group, LLC

TURNER COUNTY

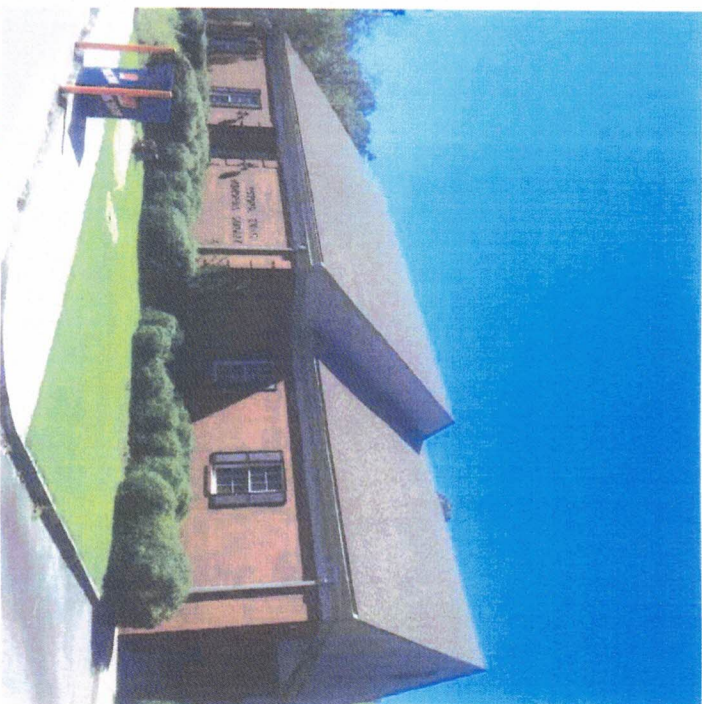
Inspected: 10/19/2017

Insured 6250 **Tour Guide** Tim Wiggins
Site 0015 - VE Library
Building A - VE Library
Address 605 North Street
City, State, Zip Ashburn, GA 31714
Latitude N 31.71243590 **Longitude** W -83.65510850

UNDERWRITING DATA

Occupancy 100% Library (Public)
Stories above Grade 1 **Year Built** 1988
Superstructure SqFt 7,308 **Vacant** No
Substructure SqFt 0
Total SqFt 7,308
ISO Class 100% 1 - Frame
Foundation Type Crawlspace Cripple Wall
Exterior Wall Finish 75% Brick on Frame, 25% Stucco on Frame
Roof Pitch 100% High (15:12 to 24:12 Pitch)
Roof Geometry Gable
Roof Frame Type Wood Purlins
Roof Materials 100% Shingles, Asphalt
Heating System 100% Heat Pump
Cooling System 100% Heat Pump
Electrical Yes **Plumbing** Yes
Passenger Elevators 0
Freight Elevators 0
Sprinkler System None **Type** None
Manual Fire Alarms Yes **Type** Central **Automatic Fire Detection** Yes **Type** Central
Entry Alarms Yes **Type** Central

INSURABLE VALUES	
Building	\$1,045,600
Contents	\$389,000
Site Improvements	\$6,300
Separately Insurable	\$15,800
Total	\$1,456,700
Per SqFt Rate	\$143



NOTES: MIMS ID: GA1607932. Includes: vestibule, circulation desk, offices, reading areas, and community room. Site improvements include: flagpole and lighting.

BUILDING DETAIL REPORT

Association County Commissioners of Georgia



CBIZ Valuation Group, LLC

TURNER COUNTY

Inspected: 10/19/2017

Insured 6250 **Tour Guide** Tim Wiggins
Site 0001 - Courthouse
Building A - Courthouse
Address 219 East College Avenue
City, State, Zip Ashburn, GA 31714
Latitude N 31.70800753 **Longitude** W -83.65260268

UNDERWRITING DATA

Occupancy 100% City Hall Or Courthouse
Stories above Grade 3 **Year Built** 1906
Superstructure SqFt 12,031 **Vacant** No
Substructure SqFt 500
Total SqFt 12,531
ISO Class 100% 2 - Masonry/Joisted Masonry
Foundation Type Masonry Basement
Exterior Wall Finish 70% Brick, Solid, 10% Siding, Metal or Other on Masonry, 20% Stucco on Masonry
Roof Pitch 30% Low (2:12 to 6:12 Pitch), 70% Flat
Roof Geometry Complex
Roof Frame Type Wood Purlins
Roof Materials 70% Single-Ply Membrane, 30% Steel
Heating System 35% Heat Pump, 65% Rooftop Unit
Cooling System 35% Heat Pump, 65% Rooftop Unit
Electrical Yes **Plumbing** Yes
Passenger Elevators 1
Freight Elevators 0
Sprinkler System None **Type** None **Automatic Fire Detection** Yes **Type** Central
Manual Fire Alarms Yes **Type** Central **Entry Alarms** Yes **Type** Central

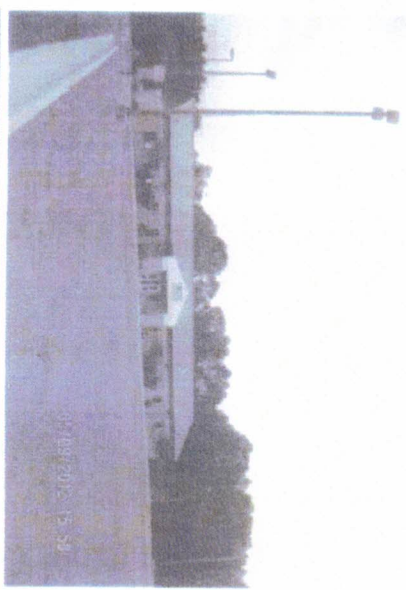
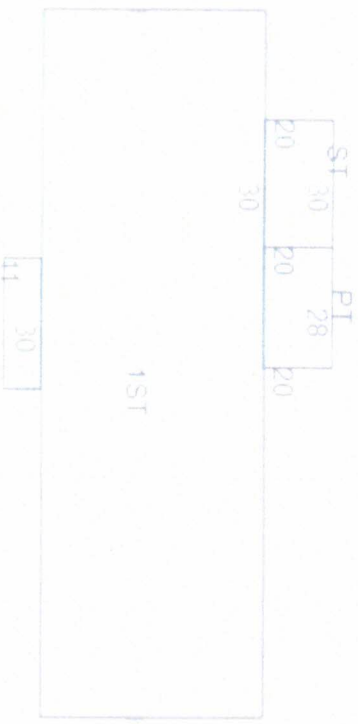
INSURABLE VALUES	
Building	\$4,000,500
Contents	\$230,000
Site Improvements	\$16,900
Separately Insurable	\$62,800
Total	\$4,310,200
Per SqFt Rate	\$319



NOTES: MIMS ID: GA1607924. National Register #80001247. Includes: offices, courtroom, law library, and judge's chambers. Building features include: balcony, exterior columns,, clock tower, and cupola. Site improvements include: flagpole and monuments.

Turner County Agricultural Center
 292 Rockhouse Road
 Ashburn, GA. 31714

Comm Imp	709	Story Ht	Story Ht 1	Imp Area	
Impr Key	E1	Sec Area	10560	Comm Wall	0
Class/Strat		Perimeter	458		
Imp / Sect	1				
Used As	Vocational Schools-C				
Built As	Vocational Schools-C				
Const Type	Wood/Steel Combustible				
Story Ht	Story Ht 1				
Life Exp	40	1 Fix Bath	0	1.0 Bath/Kit	0
Wall Height	10	2 Fix Bath	0	1.5 Bath/Kit	0
Year Built	2001	3 Fix Bath	0	2.0 Bath/Kit	0
Eff Yr Built					
Neighbhd Infr	0.00	Value Summary			
Grade	0.90	RCN	446,712		
Ply Dep	0.92	Structure	400,810		
Over Dep	0.00	Extra Features	10,165		
Econ	1.00	ID Units	1		
Func	1.00	Building	410,975		
Other Adj	1.00	Improvement	0		
% Comp	1.00	Override	0		



Description	Size	Commercial Extra Features									
		Units	Year	Rank	Depr	OverD	Neigh	ID Units	Value	Ovr Value	
Open Porch	11 x	30	0 2001	3	0.92	0.00	0.00	0	4372	0	
Attached Storage	20 x	30	0 2001	4	0.92	0.00	0.00	0	4129	0	
Patio	20 x	28	0 2001	4	0.92	0.00	0.00	0	1664	0	